

## Script for LT's Class

### Textbooks in the TRC

#### (title clip)

Welcome to the Teaching Resources Center's Online Tutorial Series. This segment of the series is entitled "Textbooks in the TRC".

#### (still pictures)

The Teaching Resources Center is a depository for textbooks that are adopted by the state of North Carolina for K-12 instruction. By law, as a depository, we are required to receive only one textbook for each subject, per grade, and per publisher. However, we are fortunate in the TRC, because we receive complete sets of publisher materials as opposed to a single textbook. These sets may include both teacher and student edition textbooks, workbooks, assessment materials, transparencies, correlations, student readers, CD-ROMs, video tapes, and audio tapes. We also have materials for Advanced Placement (AP) classes.

The current textbook materials are shelved in the stacks labeled "NC Adopt". These materials are used by the state of North Carolina for five years. The state adopts new materials every five years for each subject on a rotating basis.

Even though the state changes materials every five years for each subject, the TRC keeps the older, non-current materials for an additional five years. We call these materials "Supplemental Textbooks".

#### (title clip)

The call numbering system used for textbooks is a homegrown system. The call numbers are based on the following information:

- Broad subject area** (such as Science)
- Grade Level**
- Narrow subject area** (if necessary, such as Biology)
- Publisher**
- Type of material** (such as a teacher's edition)
- The number of the item** in a specific set of materials (if necessary)
- Copy number** (if necessary)

#### (computer screen / catalog)

The best way to search for textbooks is to browse the stacks. However, if you got a **call number from the online catalog**, it will look similar to the examples below. To the right of the call number is the location code. A **location code** of NC Adopt means that it is a current textbook. If the location code said "NC Supp", then it would be an older, non-current textbook.

**LANG ARTS ENGLISH1 GR 9 HOL3-1 ST-ED**

**Joyner TRC Curric NC ADOPT**

**LANG ARTS GR 9 GLE-1 ST-ED**

**Joyner TRC Curric NC SUPP**

**(still picture)**

This is an example of a call number on a book. Call numbers in the catalog look a little bit different than the call numbers on the books.

The way this reads, the C.U.R.R.I.C., Curric, stands for the Teaching Resources Center. NC Adopt stands for current textbooks. Language Arts stands for the broad subject heading. English is the narrow subject. Four, after the English, means that it's level 4, or as you can see below, grade 12. MCD-1, MCD is for the publisher McDougal Little, and 1 is the first item in the set of materials, and it is a student edition.

**(title clip)**

If you do not have a call number, then **browsing the textbook (NC Adopt) section** is a good way to find the materials you need. Like the call numbers, the materials are arranged in the stacks according to subject area, grade level, and publisher.

Please keep in mind, that if there is anything we can do for you, feel free to come to the TRC service desk. We will be glad to help.